


Quick Programming Guide for ACRDR103

Use  button if * button is not found the keypad.

1. **Power up** - The keypad will beeps for 1 minute.
2. **Stop the power up beep:**
Press 12# or wait 1 minute.
3. **Enter the programming mode:**
 - a) Enter **Master Code (Default 0000)** then press **Or
 - b) Short the Light Blue wire to Ground within 1 minute when the keypad is power up. Then enter 2828** (You can use this mode when **Master Code** is lost)

The amber LED stays **ON** when it is in **programming mode**.

Important: Do not power off the keypad in programming mode otherwise the data in memory may cause error.

✧ **Add a card:**

Format: 10 1 <User number> [Read Card] #

Example: Program a card into with user number 001:

Press: 10 1 001 [Read Card] #

✧ **Add a keycode:**

Format: 10 2 <User number> <4-8 digit keycode> #

Example: Program keycode 123456 with user number 002:

Press: 10 2 002 123456 #

✧ **Erase a user (erase both card and keycode):**

Format: 10 5 <User number> #

Example: Erase user number 004:

Press: 10 5 004#

✧ **Delete whole user group:**

Press: 10 0999 # (Amber LED will flash rapidly for a few seconds)

✧ **Change Master Code:**

Format: 01 <New Master Code> #

Example: Change **Master Code** to 123321

Press: 01 123321#

Note: **Master code** is only for installation purpose. It cannot unlock the door.

✧ **Change Unlock Time (Relay ON time):**

Format: 51 <Unlock Time> #

If Unlock Time=0, the output becomes Momentary (On/Off) type.

Example: Change unlock time to 2 seconds

Press: 51 2#

✧ **Turn Keypad Tone On/Off:**

Format: 71 <0=OFF, 1=ON> #

Example: Turn keypad tone OFF

Press: 71 0#

✧ **Factory default:**

Press: 9999#

Wait a few MINUTES until the LED stops flashing.

Note: Factory default will not clear Master Code

✧ **Exit programming mode:**

Press: **

The amber LED starts flashing in **Operating** mode.

For other settings, please refer to the user manual:

<https://www.rhinoco.com.au/file/download/3267>